



MODULE EXEMPTION APPLICATION FORM

Important:		
1. Exemption is release from specified parts of a course. 2. You must enrol in classes for the course in which exemption is sought. 3. If your claim for exemption is based on work completed at another institution, you must complete and submit with this application form: (a) A copy of your academic record; and (b) Syllabuses or other documents showing the scope and content of work completed.		
Section A: Personal Details		
Name as in Passport:		
Email Address:	Mobile No.:	Date of Birth:
Section B: Exemption Details		
Course Title:		Course Intake:
Title of course previously undertaken:		
Institution at which previous studies undertaken:		
Modules Taken at Other Institution	Modules Offered at IMSC	

**Section C: Applicant's Declaration**

I declare that the information provided is true and accurate to the best of my knowledge. I understand that information contained in this form is collected for enrolment and administrative purposes, and that some information may be released for administrative purposes. Personal information will not be passed onto any external bodies without prior authorization unless a valid legal request has been made.

Signed _____

Date _____

For Official Use Only

Date Received:

Staff Name:

Approval by Academic Director:

Name / Signature

Date

Comments (if any):

Student notified by: ☐ E-mail

☐ Letter